

**Community Services**

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
<b>STRATEGIC HOUSING</b>		<b>3.00%</b>		
<b>Homeless persons' hostels</b>				
- Single room	8.75	0.26	9.00	
- Heating	0.60	0.02	0.60	
- Two single rooms	13.50	0.40	13.90	
- Heating	1.40	0.04	1.40	
- Double room	13.50	0.41	13.90	
- Heating	1.40	0.04	1.40	
- More than one double room	18.40	0.55	19.00	
- Heating	2.05	0.06	2.10	
<b>Bed and breakfast</b>				
- Single room	14.40	0.43	14.80	
- Two single rooms	28.85	0.87	29.70	
- Double room	14.40	0.43	14.80	
- More than one double room	18.55	0.56	19.10	
<b>- Breakfast</b>				
- adult	2.15	0.06	2.20	
- child	1.75	0.05	1.80	
- Storage of effects (per night)	2.20	0.07	2.30	
- RTB Plan Preparation for BDHT	109.55	3.29	112.80	
<b>Private Sector Housing</b>		<b>3.00%</b>		
Housing Fitness Inspections	108.00	3.24	111.20	
<b>Registration of housing in multiple occupation:</b>				
per occupant - first property	89.00	2.67	91.70	
per occupant - subsequent property	77.00	2.31	79.30	
Service and Administration of Improvement	25.00	0.75	25.80	
Prohibition, Hazard Awareness or Emergency Measures Notices *	per hour + 10%		per hour + 10%	
under Housing Act 2004	Admin charge		Admin charge	
Enforcement of Statutory Notices, Supervision of Work in Default etc.	per Notice		per Notice	
- Valuation Fee (relating to properties of 30% ownership)	Actual + 10%		Actual + 10%	
	Admin charge	3.90	Admin charge	
	130.00		133.90	
<b>*Based on salary of employee</b>				

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<b><u>LIFELINE</u></b>				Lifeline installation charges have been increased by 58% to more accurately reflect the true cost of the service to reflect a new way of working with Officer time spent on understanding the holistic needs of the customer. This revised charge is still 20% lower than neighbouring providers.
- Installation Fee	22.15	12.85	35.00	
- Lifeline (per week)	4.32	0.12	4.40	
<b><u>HIRE PRODUCTS</u></b>		<b>3.00%</b>		The charge reflects the costs associated with the monitoring of the service
Hire of smoke alarm per week	1.38	0.04	1.40	
CO2 Detector per week	1.38	0.04	1.40	
Bogus Caller Panic Button	1.38	0.04	1.40	
Flood Detector	1.38	0.04	1.40	
Falls Detector	1.38	0.04	1.40	
Additional pendant	1.38	0.04	1.40	
Temperature extreme sensor	1.38	0.04	1.40	

**Customer Access & Financial Support**

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
<b><u>Customer Services</u></b>		<b>3.00%</b>		
Interview Rooms ( based at Service Centre Max 6 persons in room)				
- Per full day (9am - 5pm)	41.20	1.24	42.40	
- Per half day 9am-1pm/1pm-5pm)	25.75	0.77	26.50	
- Per hour (1full hour only)	8.75	0.26	9.00	

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**Environmental Services**

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
<b>CAR PARKS</b>		<b>0.00%</b>		
<b>Bromsgrove Station</b>				
All day	3.00	0.00	3.00	
<b>Churchfields Multi-storey</b>				
Not exceeding 30 minutes	0.40	0.00	0.40	
Not exceeding one hour	0.80	0.00	0.80	
Not exceeding two hours	1.60	0.00	1.60	
Not exceeding three hours	2.40	0.00	2.40	
All day	3.00	0.00	3.00	
<b>Hanover Street</b>				
Not exceeding 30 minutes	0.40	0.00	0.40	
Not exceeding one hour	0.80	0.00	0.80	
Not exceeding two hours	1.60	0.00	1.60	
Not exceeding three hours	2.40	0.00	2.40	
All day	5.00	0.00	5.00	
<b>New Road</b>				
Not exceeding 30 minutes	0.40	0.00	0.40	
Not exceeding one hour	0.80	0.00	0.80	
Not exceeding two hours	1.60	0.00	1.60	
Not exceeding three hours	2.40	0.00	2.40	
Not exceeding four hours	3.20	0.00	3.20	
Not exceeding five hours	4.00	0.00	4.00	
<b>Parkside</b>				
Not exceeding 30 minutes	0.40	0.00	0.40	
Not exceeding one hour	0.80	0.00	0.80	
Not exceeding two hours	1.60	0.00	1.60	
Not exceeding three hours	2.40	0.00	2.40	
Not exceeding four hours	3.20	0.00	3.20	
Not exceeding five hours	4.00	0.00	4.00	
<b>Recreation Road North</b>				
Not exceeding 30 minutes	0.40	0.00		Future Charges for this car park have been removed and currently closed pending disposal through sale.
Not exceeding one hour	0.80	0.00		
Not exceeding two hours	1.60	0.00		
Not exceeding three hours	2.40	0.00		
All day	5.00	0.00		
<b>Recreation Road South</b>				
Not exceeding 30 minutes	0.40	0.00	0.40	

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
Not exceeding one hour	0.80	0.00	0.80	
Not exceeding two hours	1.60	0.00	1.60	
Not exceeding three hours	2.40	0.00	2.40	
Not exceeding four hours	3.20	0.00	3.20	
Not exceeding five hours	4.00	0.00	4.00	
<b>School Drive</b>				
Not exceeding 30 minutes	0.40	0.00	0.40	
Not exceeding one hour	0.80	0.00	0.80	
Not exceeding two hours	1.60	0.00	1.60	
Not exceeding three hours	2.40	0.00	2.40	
All day	5.00	0.00	5.00	
<b>Stourbridge Road</b>				
Not exceeding 30 minutes	0.40	0.00	0.40	
Not exceeding one hour	0.80	0.00	0.80	
Not exceeding two hours	1.60	0.00	1.60	
Not exceeding three hours	2.40	0.00	2.40	
All day	5.00	0.00	5.00	
<b>Windsor Street</b>				
Not exceeding 30 minutes	0.50	0.00	0.50	
Not exceeding one hour	1.00	0.00	1.00	
Not exceeding two hours	2.00	0.00	2.00	
<b>Season Tickets (valid at long stay car parks only)</b>				
Annual	320.00	0.00	320.00	
Quarterly	80.00	0.00	80.00	
<b>Season Tickets (valid at Stourbridge Road car park only)</b>				
Annual	215.00	0.00	215.00	
Quarterly	53.75	0.00	53.80	
<b>Season Tickets (valid at Churchfields Road car park only)</b>				
Annual	215.00	0.00	215.00	
Quarterly	53.75	0.00	53.80	
<b>Season Tickets (valid at Alvechurch Sports and Social club car park only)</b>				
Annual	250.00	0.00	250.00	
Quarterly	62.50	0.00	62.50	
<b>Parking Fines PCN's On Street</b>				
Certain Contraventions	70.00	0.00%	70.00	
If paid within fourteen days	35.00	0.00%	35.00	
Other contraventions	50.00	0.00%	50.00	
If paid within fourteen days	25.00	0.00%	25.00	
<i>These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)</i>				
<b>Parking Fines PCN's Off Street</b>				
Certain Contraventions	70.00	0.00%	70.00	
If paid within fourteen days	35.00	0.00%	35.00	

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
Other contraventions	50.00	0.00%	50.00	
If paid within fourteen days	25.00	0.00%	25.00	
<i>These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)</i>				
<b>Car Park charges only apply between 8.00am to 10.00pm everyday</b>				
<b>CEMETERY</b>		<b>3.00%</b>		
<b>Interments in a grave</b>				
- children aged under 1 year	FREE		FREE	
- children aged under 1 year (non resident)	100.00	3.00	103.00	
- children aged 1 year - 16 years	FREE		FREE	
- children aged 1 year - 16 years (non resident)	145.00	4.35	149.40	
- persons aged 17 and over	450.00	13.50	463.50	
- extra charge for grave longer than 6'6" or wider than 2'0".	110.00	3.30	113.30	
<b>Interment in a bricked grave</b>				
<b>Interment of cremated remains</b>	185.00	5.55	190.60	
Interment of Cremated Remains (under 16 years no residents only)			70.00	New charge
			80.00	New charge
<b>Scattering cremated remains in grave or in rose/memorial garden (roll back turf)</b>				
<b>Exclusive rights of burial (75-year grants)</b>				
- adult grave space	1,200.00	36.00	1,236.00	
- child grave space	255.00	7.65	262.60	
- cremated remains plot	460.00	13.80	473.80	
<b>Renewal of expired deed (single fee charged in all cases)</b>				
-Burial	400.00	12.00	412.00	
-Cremated remains	155.00	4.65	159.70	
-Adult sized grave purchased in reserve	N/A		N/A	
-Ashes grave purchased in reserve	550.00	16.50	566.50	
-Assignment of the Exclusive Right of a full earth reserved grave from resident to non-resident	2,400.00	72.00	2,472.00	
-Assignment of the Exclusive Right of a cremated remains reserved grave from resident to non-resident	920.00	27.60	947.60	
- Disinterment of Remains - Cremated Remains	250.00	7.50	257.50	
- Wooden cremated remains casket	90.00	2.70	92.70	
<b>Memorials</b>				
- Memorial application administration fee	90.00	2.70	92.70	
- Memorial trees and plaque	350.00	10.50	360.50	
- Memorial benches (maintenance charge)				
-Assignment / Transfer of Exclusive Right of Burial	40.00	1.20	41.20	

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-Plaque only on existing BDC Bench (time limited to 15 years)	125.00	3.75	128.80	
<b>Certified copy of entry</b>	20.00	0.60	20.60	
<b>Bird bath memorial (new memorial option)</b>				
<b>5 Year Lease</b>				
- size 1 (small)	180.00	5.40	185.40	
- size 2	200.00	6.00	206.00	
- size 3	220.00	6.60	226.60	
- size 4	240.00	7.20	247.20	
- size 5 (large)	260.00	7.80	267.80	
<b>10 Year Lease</b>				
- size 1 (small)	280.00	8.40	288.40	
- size 2	300.00	9.00	309.00	
- size 3	320.00	9.60	329.60	
- size 4	340.00	10.20	350.20	
- size 5 (large)	360.00	10.80	370.80	
<b>20 Year Lease</b>				
- size 1 (small)	380.00	11.40	391.40	
- size 2	400.00	12.00	412.00	
- size 3	420.00	12.60	432.60	
- size 4	440.00	13.20	453.20	
- size 5 (large)	460.00	13.80	473.80	
<b>Motif</b>	100.00	3.00	103.00	
<p>The option to purchase a full adult plot in reserve has been withdrawn to allow the burial of those who wish to bury their loved one because they have died due to lack of spaces available.</p> <p>The interment and exclusive right fee is trebled* in all cases where the deceased does not have a Bromsgrove address, unless the grave was purchased by the deceased whilst living in Bromsgrove and Redditch</p> <p>Where there is a dispute Bromsgrove District Council may require the family to provide proof of residence of the deceased</p>				
<b>REFUSE COLLECTION</b>		<b>3.00%</b>		
<b>Trade refuse - Non-Lockable Containers - Purchase of Containers</b>				
- 240 litre euro bins (per bin, per year)	118.00	3.54	121.50	
- 660 litre euro bins (per bin, per year)	238.00	7.14	245.10	
- 770 litre euro bins (per bin, per year)	240.00	7.20	247.20	
- 1100 litre euro bins (per bin, per year)	263.00	7.89	270.90	

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
- 1280 litre euro bins (per bin, per year)	263.50	7.90	271.40	
- Extra trade waste collection (per visit)	64.00	1.92	65.90	
<b>Trade refuse - Lockable Containers - Purchase of Containers</b>				
- 660 litre euro bins (per bin, per year)	277.00	8.31	285.30	
- 770 litre euro bins (per bin, per year)	279.00	8.37	287.40	
- 1100 litre euro bins (per bin, per year)	302.00	9.06	311.10	
<b>Emptying of Euro bins</b>				
- 240 litre euro bins (per bin, per year)	174.00	5.22	179.20	
- 660 litre euro bins (per bin, per year)	295.00	8.85	303.90	
- 770 litre euro bins (per bin, per year)	310.00	9.30	319.30	
- 1100 litre euro bins (per bin, per year)	494.00	14.82	508.80	
- 1280 litre euro bins (per bin, per year)	588.00	17.64	605.60	
- orange sacks per roll (52 sacks per roll)	79.00	2.37	81.40	
<b>Special collections - domestic *</b>				
- for up to 10 bags or equivalent	19.57	0.59	20.20	
<b>Special collections - commercial</b>				
- for up to 1 tonne of waste	130.50	3.92	134.40	
<b><u>Bulky Household Waste</u></b>				
<b>Proposed Charges</b>				
<b>It is proposed that the following charges are trialled for the next year whilst we continue to learn more about the customers' nominal value whilst continuing to improve operational efficiency. The charges would be the same across Bromsgrove and /Redditch.</b>				
Bulky collection - single item*	7.75	0.23	8.00	
Bulky collection - two items*	15.50	0.47	16.00	
Bulky collection - three items* (reduced rate for 3 items)	20.50	0.62	21.10	
or 10 black bags	20.50	0.62	21.10	
Bulky collection - three items or more	Quotation		Quotation	
Item inside house or garage	Quotation		Quotation	
*Large item (all the items below to be quoted for independently depending on size, and weight and position of collection point).				
- Garden Shed	Quotation		Quotation	
- Piano	Quotation		Quotation	
- Chest Freezer	Quotation		Quotation	
- Large Cookers (Ranges)	Quotation		Quotation	
- Green houses	Quotation		Quotation	
- Hazardous oils (Special Collections) because of the distance to dispose of them correctly.	Quotation		Quotation	
- Over 10 x black bags	Quotation		Quotation	

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- Wheels, Tyres and other car parts	Quotation		Quotation	
<b>Litter and Dog Bins</b>				
- 1st bin	19.40	0.58	20.00	
- additional bin in the same geographical location	8.25	0.25 <b>5.20%</b>	8.50	
<b>Garden Waste Collection Service</b>	38.00	2.00	40.00	See report for proposed 2017/18 charge. Proposed charge 2017/18 £42 (5% increase) to be approved.
* For larger bulky items such as garden sheds please contact us regarding the charge for this as prices may vary depending on size and quantity				
<b>CESSPOOL EMPTYING</b>		<b>3.00%</b>		
<b>Per 4,500 litres or part thereof</b>				
- domestic premises (for a contract period of 18 months)	132.40	3.97	136.40	
+Extra Charge for Emergency Call Out			60.00	
- business premises (non-industrial) (for a contract period of 18 months)	132.40	3.97	136.40	
<b>Additional charges for laying pipes</b>				
- 0 - 15 pipes	0.00	0.00	0.00	
- 16 - 30 pipes (for a contract period of 18 months)	45.70	1.37	47.10	
Persons in receipt of housing benefit pay only 25% of the above charge for emptying after their second in the same financial year (1st April - 31st March)				

### Finance and Resources

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
<b>LOCAL TAX COLLECTION</b>				Costs must be based on actual costs and worked out in accordance with guidance provided.
- Council Tax Court Costs	62.60	3.00	65.60	(4.8%) See report for proposed increase
- NNDR Court Costs	90.20	3.00	93.20	(3.3%) See report for proposed increase
- Magistrates' court fee (added to both council tax and NNDR Summons)	3.00	0.00	3.00	(0%) Statutory Fixed Fees and not subject to any change



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**Legal and Democratic**

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
<b><u>ELECTORAL REGISTRATION</u></b>				
<b><u>Register Sales*</u></b>				
<b>In data form</b>				
- basic fee	20.00		20.00	Statutory Fixed Fees and not subject to any change
- for each 1,000 names or part thereof	1.50		1.50	Statutory Fixed Fees and not subject to any change
<b>In printed form</b>				
- basic fee	10.00		10.00	Statutory Fixed Fees and not subject to any change
- for each 1,000 names or part thereof	5.00		5.00	Statutory Fixed Fees and not subject to any change
<b><u>Marked Election Register Sales*</u></b>				
<b>In data form</b>				
- basic fee	10.00		10.00	Statutory Fixed Fees and not subject to any change
- for each 1,000 names or part thereof	1.00		1.00	Statutory Fixed Fees and not subject to any change
<b>In printed form</b>				
- basic fee	10.00		10.00	Statutory Fixed Fees and not subject to any change
- for each 1,000 names or part thereof	2.00		2.00	Statutory Fixed Fees and not subject to any change
Copy of return of Election expenses plus 20p per sheet, per side.	5.00		5.00	Statutory Fixed Fees and not subject to any change
<b><u>Miscellaneous Charges</u></b>				
* Address labels printed	12.30	3.00%	12.70	
* - for each 1,000 properties or part thereof	6.20	0.37	6.40	
- street list	12.30	0.19	12.70	
* - Data Property Addresses	22.40	0.37	23.10	
* - For each 1,000 properties or part thereof	1.65	0.67	1.70	
- Confirmation letter of registration	16.80	0.05	17.30	
* Plus Postage & Packaging at cost.				

***\*This charge is determined by the Representation of the People Regulations 2001***

<b><u>LEGAL</u></b>				
- Legal work (per hour)	125.00	3.00%	128.80	
- RTB	180.00	3.75	180.00	Contractual with BDHT £180 plus vat
- Consent for proposed works	137.40	0.00	141.50	
- Retrospective Consent	144.50	4.12	148.80	
		4.34		

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
<b>Section 106:</b>				
- Private Owner	467.50	14.03	481.50	
- Each additional unit added (up to a maximum of £1,500) *	58.50	1.76	60.30	
- Affordable housing schemes	877.50	26.33	903.80	
- Deed of Variation**	333.50	10.01	343.50	
- Fee for agreeing a unilateral undertaking	333.50	10.01	343.50	
* Please note that for complex 106 agreements charges may be calculated based at the current hourly rate for legal work to reflect the time taken to complete the negotiations and drafting. Fees calculated under this provision may exceed £1,500				
**This new head of charge is required as variations to S106 agreements were rare but are becoming more frequent and this enables the charge to be published. The rate is the same as that for a similar type of planning agreement, for consistency.				
<b>Other Fees</b>				
- Fees for sale of property under Low Cost Housing Scheme	230.00	6.90	236.90	
- Fees for purchase of additional 30% Share	150.00	4.50	154.50	
- Fees for preparation of Deed of postponement	98.00	2.94	100.90	
- Administration fee for the grant of licences for more than 12 months	55.00	1.65	56.70	
- Issuing of consents (transfer of mortgage)	65.00	1.95	67.00	
- Diversion of footpath under section 257 of the Town and Country Planning Act	1,880.00	56.40	1,936.40	
<b>LAND SEARCHES</b>		<b>0.00%</b>		It is proposed that the search fees will not be increased on an overall general % increase as it would breach the charging regulations 2008, made under the LLC Act 1975, under which all charges have to be calculated
<b>Single Con29 Question</b>				
Official Certificate of Search (LLC1) only	26.00	0.00	26.00	
CON29R Enquiries of Local Authority (2007)				
- Residential	85.00	0.00	85.10	
- Commercial	126.00	0.00	126.00	
Standard Search Fee: LLC1 and CON 29R combined				
- Residential	111.00	0.00	111.00	
- Commercial	152.00	0.00	152.00	
CON 29O Optional enquiries of Local Authority (2007)				
(Questions 4,5,6,8,9,11,15) per question	12.00	0.00	12.00	
(Questions 7,10,12,13,14,16-21) per question	6.00	0.00	6.00	
(Question 22)	24.00	0.00	24.00	
Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries)	47.00	0.00	47.00	
Each additional parcel of land (LLC1 and CON29R)	22.00	0.00	22.00	

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Refresher Search	38.00	0.00	38.00	
Expedited (within 48 hrs)	30.00	0.00	30.00	

### Leisure Services

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
<b><u>SPORTS DEVELOPMENT</u></b>		<b>3.00%</b>		
Community exercise class	2.60		2.60	No increase will aim to encourage greater participation in these sessions
Specialised health class	3.00		3.00	No increase will aim to encourage greater participation in these sessions
Primary Sports Project	19.00	0.57	19.60	
After school session	2.00	0.06	2.10	
Sports Specific Coaching (Adults)	4.75	0.14	4.90	
Inclusive activities	2.70	0.08	2.80	
Adult Coach Session (requires facility hire)	3.50	0.11	3.60	
Holiday club rate	2.15	0.06	2.20	
Concessionary holiday club rate (school dinners)	1.00	0.03	1.00	
Junior Sport Specific Holiday club / sport session	2.40	0.07	2.50	
Multi Skills clubs	2.15	0.06	2.20	
PSI Falls Prevention	2.50		3.00	
Activity referral	25.00	0.75	25.80	relates to grant funding and is a fixed charge set by NHS Worcs
<b><u>SANDERS PARK</u></b>		<b>3.00%</b>		
<b>Tennis Courts (per court per Hour)</b>				
- Adult	6.85	0.21	7.10	
- Adult & Junior	6.00	0.18	6.20	
- Junior/Senior Citizen	5.45	0.16	5.60	
<b>Tennis Courts (per court per 1/2 Hour)</b>				
- Adult	3.45	0.10	3.60	
- Adult & Junior	3.00	0.09	3.10	
- Junior/Senior Citizen	2.75	0.08	2.80	
<b>Bowls</b>				
- Adult (per hour)	7.15	0.21	7.40	
- Adult (season ticket)	61.15	1.83	63.00	
- Junior (per hour)	3.90	0.12	4.00	
- Junior (season ticket)	33.10	0.99	34.10	
- Senior Citizen (per hour)	4.95	0.15	5.10	
- Senior Citizen (season ticket)	44.60	1.34	45.90	
<b>Bromsgrove Town Bowling Club</b>				

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
- for season (exclusive use on present basis) - additional use, other days (per rink)	2,920.60 26.45	87.62 0.79	3,008.20 27.20	
<b>OTHER RECREATION GROUNDS AND OPEN SPACES</b>		<b>3.00%</b>		
<b>Football Pitch (without changing facilities)</b>				
- adult (per game)	29.70	0.89	30.60	
- junior (per game)	18.05	0.54	18.60	
<b>Changing Facilities</b>				
- adult	42.65	1.28	43.90	
- junior	21.85	0.66	22.50	
<b>Boleyn Road, Frankley</b>				
- fairs (per day)	446.60	13.40	460.00	
- deposit	2,042.30	61.27	2,103.60	
<b>Market Street Recreation Ground</b>				
- fairs (per day)	445.60	13.37	459.00	
- deposit	2,042.30	61.27	2,103.60	
<b>One free day is allowed for each of the above bookings by fairs/circuses. Other hiring's – charge to be decided at the time of application.</b>				
<b>ALLOTMENTS</b>		<b>3.00%</b>		
<i>(Charge is for October 2014 - September 2015)</i>				
- Rent per acre equivalent to 0.404685 hectares	1,007.85	30.24	1,038.10	
- Rent per 3/4 acre equivalent to 0.303514 hectares	676.80	20.30	697.10	
- Rent per 1/2 acre equivalent to 0.202342 hectares	401.60	12.05	413.70	
- Rent per 1/4 acre equivalent to 0.101171 hectares	184.55	5.54	190.10	
- Rent per 1/16 acre equivalent to 0.25529 hectares	42.45	1.27	43.70	
- Rent per 1/32 acre equivalent to 0.01264 hectares	29.75	0.89	30.60	
<b>Bromsgrove Outdoor Events &amp; Outdoor Fitness– Hire of Parks and Open Spaces</b>		<b>3.00%</b>		
<b>£250 - £1500 Bond Payable</b>				
<b>Events</b>				
<b>Commercial Rates</b>				
<b>Small Attendance = 0 to 99</b>				
Per Hour	49.00	1.47	50.50	
Per Day	239.00	7.17	246.20	
<b>Medium Attendance = 100 to 499</b>				
Per Hour	64.00	1.92	65.90	
Per Day	319.00	9.57	328.60	
<b>Large Attendance = 500 to 1999</b>				
Per Hour	81.00	2.43	83.40	
Per Day	399.00	11.97	411.00	

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
<b><u>Community Rates</u></b>				
<b>Small Attendance = 0 to 99</b>				
Per Hour	20.00	0.60	20.60	
Per Day	94.00	2.82	96.80	
<b>Medium Attendance = 100 to 499</b>				
Per Hour	25.00	0.75	25.80	
Per Day	120.00	3.60	123.60	
<b>Large Attendance = 500 to 1999</b>				
Per Hour	30.00	0.90	30.90	
Per Day	147.00	4.41	151.40	
<b><u>Charities / Not For Profit Organisations</u></b>				
<b>Small Attendance = 0 to 99</b>				
Per Hour	14.00	0.42	14.40	
Per Day	67.00	2.01	69.00	
<b>Medium Attendance = 100 to 499</b>				
Per Hour	17.00	0.51	17.50	
Per Day	81.00	2.43	83.40	
<b>Large Attendance = 500 to 1999</b>				
Per Hour	22.00	0.66	22.70	
Per Day	107.00	3.21	110.20	
<b><u>Fairs &amp; Circuses Min of 3 day Hire</u></b>				
Small Attendance = 0 to 99 Per Day	372.00	11.16	383.20	
<b><u>Outdoor Fitness Session</u></b>				
<b>Commercial Rates (Per Day)</b>				
Summer Fee (Apr to Sept)	372.00	11.16	383.20	
Winter Fee (Oct to Mar)	160.00	4.80	164.80	
Annual Fee	454.00	13.62	467.60	
<b>Community Rates (Per Day)</b>				
Summer Fee (Apr to Sept)	266.00	7.98	274.00	
Winter Fee (Oct to Mar)	81.00	2.43	83.40	
Annual Fee	319.00	9.57	328.60	
<b>Additional Costs for Outdoor Event Space:</b>				
Ø Set up and Clearance charged @ 50% of applicable rate				
Ø Any event in excess of 1999 attendees is STN				
<b>Additional Costs for Outdoor Fitness Space:</b>				
Ø Set up and Clearance charged @ 50% of applicable rate				
<b>0.00%</b>				
<b><u>BROMSGROVE DISTRICT COUNCIL - PARKSIDE SUITE</u></b>				
<b><u>Scale of Charges from 2015</u></b>				

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
<b><u>Per Hour (Suggest min Hire of 2hrs)</u></b>				
<b>Main Room</b>				
Community Group			20.00	New Charge
Regular Hire			30.00	
Commercial Hire			40.00	
<b>Side Room</b>				
Community Group			10.00	
Regular Hire			15.00	
Commercial Hire			20.00	
<b>Combined</b>				
Community Group			25.00	
Regular Hire			40.00	
Commercial Hire			55.00	
<b><u>Half Day up to 5pm (max 4hrs)</u></b>				
<b>Main Room</b>				
Community Group			75.00	
Regular Hire			90.00	
Commercial Hire			150.00	
<b>Side Room</b>				
Community Group			30.00	
Regular Hire			40.00	
Commercial Hire			50.00	
<b>Combined</b>				
Community Group			90.00	
Regular Hire			125.00	
Commercial Hire			180.00	
<b><u>Full Day Up to 5pm</u></b>				
<b>Main Room</b>				
Community Group			140.00	
Regular Hire			175.00	
Commercial Hire			250.00	
<b>Side Room</b>				
Community Group			50.00	
Regular Hire			60.00	
Commercial Hire			75.00	
<b>Combined</b>				
Community Group			180.00	
Regular Hire			225.00	
Commercial Hire			300.00	
<b><u>Combined Evening Commercial Hire, Fridays and Saturday's, 5pm - Midnight</u></b>			400.00	

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
<p>Only half day and full day rates allowed for weekends. No hourly rates.</p> <p>All day rate for weddings £720** (day and evening to include kitchen and set up) 9am – 12 midnight</p> <p>Sunday hire rates by negotiation.</p> <p>Prices for current users of the Spadesbourne Suite will be held for 12mths as part of the transition arrangements</p> <p>Room 54(Training Room) - Any internal county organisations whom wish to use this room will be charged £25.00 per hour.</p>				

### Planning and Regeneration

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
<b><u>PRODUCE AND RETAIL MARKET</u></b>		<b>0.00%</b>		
<b>Farmers Market</b>	31.00			Due to the changes to the market service the fees will no longer be set by the Council. The new contractor will liaise with Council to discuss any changes to the fee structure
<b>High Street Market - pitches 3 x 3 metres *</b>				
- Tuesday	28.50			
- Friday	28.50			
- Saturday	34.00			
- All 3 days	85.00			
<b>High Street Market - pitches 4.5 x 3 metres *</b>				
- Tuesday	39.50			
- Friday	39.50			
- Saturday	45.00			
- All 3 days	119.00			
<b>National Brand Promotions (per day)</b>				
- Per day	53.00			
- Per 6 day week	212.00			
<b>Market Street Sites</b>				
- <b>Small:</b>				
- Per day	53.00			
- Per 6 day week	212.00			
- <b>Large:</b>				
- Per day	95.50			
- Per 6 day week	530.50			

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
* Please note an additional charge may apply if electricity is required for the market stalls, for more information please contact the Town Centre and Economic Development Manager				
<u><b>DEVELOPMENT CONTROL</b></u> <b>A0/A1 size print</b> <b>A2 size print</b>  <u><b>Development Management</b></u> <b>High Hedge Complaints</b> <b>High Hedge Complaints - reduced for people on benefits</b>  <u><b>Residential Development/ Development Site Area/Proposed Gross Floor Area</b></u> <b>1-4 dwellings / less than 0.5 ha</b> - Additional Meetings (after first three) <b>5-9 dwellings / 0.6-0.99ha</b> - Additional Meetings (after first three) <b>10-49 dwellings / 1.0-1.25ha</b> - Additional Meetings (after first three) <b>50-199 dwellings / 1.26 - 2.0ha</b> - Additional Meetings (after first three) <b>200+ dwellings / more than 2ha</b> - Additional Meetings (after first three)	 14.00 7.00   561.00 224.00  289.00 115.00 581.00 115.00 1,160.00 580.00 2,320.00 858.00 3,479.00 1,160.00	 <b>3.00%</b> 0.42 0.21   <b>3.00%</b> 16.83 6.72  8.67 3.45 17.43 3.45 34.80 17.40 69.60 25.74 104.37 34.80	 14.40 7.20   577.80 230.70  297.70 118.50 598.40 118.50 1,194.80 597.40 2,389.60 883.70 3,583.40 1,194.80	



SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
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**BUILDING CONTROL - APRIL 2015 - VAT AT 20%**  
**Explanatory notes**

**1** Before you build, extend or convert a building to which the building regulations apply, you or your agent must submit a Building regulations application. The charge you have to pay depends on the type of work, the number of separate properties, or the total floor area. You can use the following tables with the current charges regulations to work out the charges. If you have any difficulties, please do not hesitate to call us.

**2** The charges are as follows.

Category A: New domestic homes, flats or conversions etc.

Category B: Extending or altering existing homes

Category C: Any other project including commercial or industrial projects etc.

Individually determined fees are available for most projects. We would be happy to discuss these with you if you require.

In certain cases, we may agree that you can pay charges in instalments. Please contact us for further discussions.

**3** Exemptions and reductions in charges.

a If your plans have been approved or rejected, you won't have to pay again if you resubmit plans for the same work which has not started, provided you resubmit with 3 years of the original application date.

b You don't have to pay charges if the work will provide access to a building or is an extension to store medical equipment or provide medical treatment facilities for a disabled person. In order to claim exemption, an application must be supported by appropriate evidence as to the nature of the disabled persons disability. In these regulations, a 'disabled person' is a person who is described under section 29(1) of the National Assistance Act 1948 (as extended by section 8(2) Mental Health Act 1959).

**4** You have to pay VAT for all local authority Building Regulation charges, except for the regularisation charge. VAT is included in the attached fees.

**5.** Regularisation applications are available for cases where unauthorised building work was undertaken without an application. Such work can only be regularised where the work was undertaken after October 1985 and not within the last 6 months. The Authority is not obliged to accept Regularisation applications. Regularisation application fees are individually determined. Please contact us to discuss regularisation application fees.

**6.** Reversion applications. Where the control of a building project passes from a third party to the Council a reversion application will be required. Reversion application fees are individually determined.

**Other information**

**1** These notes are for guidance only and do not replace Statutory Instrument 2010 number 0404 which contains the full statement of the law, and the Scheme of Recovery of Fees dated April 2014.

**2** These guidance notes refer to the charges that you have to pay for building control services within North Worcestershire.

Telephone payments are accepted. Please contact the relevant payment centre with your address and card details:

**Bromsgrove 01527 881402**

**TABLE A: Standard Charges for the Creation or Conversion to New Housing**

			An increasing number of customers are aware of the obligation
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SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
Application Charge Regularisation Charge Additional Charge	Please Ring for Quote Please Ring for Quote Please Ring for Quote		Please Ring for Quote Please Ring for Quote Please Ring for Quote	For local authority building control to provide project specific fees, which are now provided in virtually all cases. It is proposed to continue with provision of site specific fees in accordance with The Building (Local Authority Charges) Regulations 2010 as in previous years, however it is also now proposed to expand this to cover the remaining few fee categories where a fixed fee is currently published.
<b>TABLE B: Domestic Extensions to a Single Building</b>				
<b>Garage Conversion to habitable room</b>				
Application Charge	310.00		Please contact us	The number of applications received which fall within these final few categories amounts to around 5% of all applications.
Regularisation Charge	Please contact us		Please contact us	
Additional Charge	230.00		Please contact us	
<b>Extension project up to 10sq.m floor area</b>				
Application Charge	Please contact us		Please contact us	
Regularisation Charge	Please contact us		Please contact us	
Additional Charge	230.00		Please contact us	
<b>All other extensions</b>				
Application Charge	Please contact us		Please contact us	
Regularisation Charge	Please contact us		Please contact us	
Additional Charge	Please contact us		Please contact us	
<b>Loft Conversions</b>				
Application Charge	Please contact us		Please contact us	
Regularisation Charge	Please contact us		Please contact us	
Additional Charge	Within provided quote		within provided quote	
<b>Detached garage over 30sq.m floor area</b>				
Application Charge	Please contact us		Please contact us	
Regularisation Charge	Please contact us		Please contact us	
Additional Charge	Please contact us		Please contact us	

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
<b>Electrical works by non-qualified electrician</b>	305.00		Please contact us	
Application Charge	305.00		Please contact us	
Regularisation Charge	Please contact us		Please contact us	
<b>Renovation of thermal element</b>	170.00		Please contact us	
Application Charge	170.00		Please contact us	
Regularisation Charge	Please contact us		Please contact us	
<b>Installing steel beam(s) within an existing house</b>	145.00		Please contact us	
Application Charge	145.00		Please contact us	
Regularisation Charge	Please contact us		Please contact us	
<b>Window replacement</b>	170.00		Please contact us	
Application Charge	170.00		Please contact us	
Regularisation Charge	Please contact us		Please contact us	
<b>Installing a new boiler or wood burner etc.</b>	240.00		Please contact us	
Application Charge	240.00		Please contact us	
Regularisation Charge	Please contact us		Please contact us	
<b><u>TABLE C: All Other works - Alterations</u></b>				
Application Charge	Please contact us		Please Contact Us	
Regularisation Charge	Please contact us		Please Contact Us	

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
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**For Office or shop fit outs, installation of a mezzanine floor and all other work where the estimated cost exceeds £50,000, please contact the Building Control Office on 01527 881402 for a competitive quote**

**These charges have been set on the following basis:**

1. That the building work does not consist of, or include innovative or high risk construction techniques and / or duration of the building work from commencement to completion does not exceed 12 months
2. That the design and building work is undertaken by a person or company that is competent to carry out the relevant design and building work. If they are not, the building control service may impose supplementary charges.

**Building Control – Supplementary Charges**

If you are selling a property that has been extended or altered, you need to provide evidence to prospective purchasers that any relevant building work has been inspected and approved by a Building Control Body. That evidence is in the form of a Building Regulations Completion / Final Certificate and / or an Approval or Initial Notice (called the 'authorised documents' in the Home Information Pack Regulations). Legal entitlement to a Completion Certificate is subject to conditions. In cases where the Council is not told that building work is completed, or the building is occupied without addressing outstanding Building Regulation matters, a certificate is not issued. Despite the best efforts of the Council's Building Control Surveyors, many home owners who undertake building works fail to obtain a Completion Certificate and their application is archived. A fee is payable to re-open archived building regulations applications for the purposes of issuing a completion certificate.

Other charges are payable where we are asked to withdraw a Building Regulations application and refund fees, or asked to re-direct inspection fee invoices. Fees are payable in cleared funds before the release of any authorised documents or other actions listed below.

**ARCHIVED APPLICATIONS**

Process request to re-open archived building control file, resolve case and issue completion certificate (Administration Fee)  
Each visit to site in connection with resolving archived building control cases (Per Site Visit)

49.00	1.47	50.50
64.00	1.92	65.90

**3.00%**

**WITHDRAWN APPLICATIONS**

Process request  
With additional fees of:  
  
Withdraw Building Notice application where no inspections have taken place  
  
Withdraw Building Notice application where inspections have taken place  
  
Withdrawn Full Plans application without plans being checked or any site inspections being made

49.00	1.47	50.50
refund submitted fee less admin fee	0.00	refund submitted fee less admin fee
refund submitted fee less admin fee, less £64 per site visit made	1.90	refund submitted fee less admin fee, less £65.90 per site visit made
refund submitted fee less admin fee		refund submitted fee less admin fee

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
Withdraw Full Plans application after plan check but before any inspections on site	refund inspection fee (where paid up-front) less admin fee		refund inspection fee (where paid up-front) less admin fee	
Withdraw Full Plans application after plan check and after site inspections made	refund any paid inspection fee less admin fee, less £64 per site inspection made	1.90	refund any paid inspection fee less admin fee, less £65.90 per site inspection made	
<b><u>RE-DIRECT INSPECTION FEES / ISSUE COPY DOCUMENTS</u></b> Process request to re-invoice inspection fee to new addressee	49.00	1.47	50.50	
Optional Consultancy Services	Please Contact Us		Please Contact Us	
<b><u>*Charges Note*</u></b>				
Under the Building (Local Authority Charges) Regulations 2010 local authority building control is not permitted to make a profit or loss. The service is to ensure full cost recovery and no more. Any surplus or loss made against expenditure budgets is to be offset against the following years fees and charges setting. This draft set of fees and charges reflects the surplus income projected to have arisen by the end of 14/15 across the shared service. In addition, the level of competition from the private sector needs to continually defended against therefore it is proposed to curtail both the extent of fee categories published and to make extensive use of the fact that legislation now allows local authorities to offer site specific quotations for building regulations applications. In addition expenditure of the service has reduced since the creation of a shared service resulting in a reduction in the hourly rate charged by the service.				

### **Regulatory Services**

SERVICE CATEGORY	Agreed new charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
		3.00%		
<b><u>TAXI LICENSING</u></b>				for payment purposes all charges have been rounded to the nearest £
- Hackney Carriage - excluding vehicle testing	243.00		243.00	
- Hackney Carriage vehicle tests	64.00		64.00	In line with recharge from depot

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
- Private Hire - excludes vehicle testing	225.00	6.75	232.00	
- Private Hire vehicle tests	54.85	0.05	54.90	In line with recharge from depot
- Private Hire Operator 1 year	290.00		290.00	
- Private Hire Operator 5 year			1,102.00	Changes to legislation to offer 5 year charge ( specific calculation used)
- HC/PH Drivers Licence - 1 year	92.00	2.76	95.00	
- HC/PH Drivers Licence - 3 year			228.00	Changes to legislation to offer 3 year charge ( specific calculation used)
- Private Hire Drivers Licence - 1 year	92.00	2.76	95.00	
- Private Hire Drivers Licence - 3 year			228.00	Changes to legislation to offer 3 year charge ( specific calculation used)
- Meter Test	23.00	0.69	24.00	
- Hackney Carriage mid-term vehicle test	64.00		64.00	In line with recharge from depot
- Private Hire mid-term vehicle test	54.85	0.05	54.90	In line with recharge from depot
- Re-Test Fee - Within 48 hours	28.00		28.00	In line with recharge from depot
- Knowledge test	20.00	0.60	21.00	
- Administration charge - new applications	35.00		35.00	In line with all County wide charges
- Replacement vehicle plate	15.00	<b>33.00%</b> 4.95	20.00	increase due to full cost recovery.
- Replacement Driver's Licence	10.00	<b>50.00%</b> 5.00	15.00	increase due to full cost recovery.
- Trailer Test	20.00		20.00	In line with recharge from depot
- Transfer of ownership of licensed vehicle	25.00	<b>40.00%</b> 10.00	35.00	increase due to full cost recovery.
- Amendment to paper licence - e.g. change of address	10.50	<b>3.00%</b> 0.32	11.00	
- Criminal Bureau Check	50.00		50.00	Officer proposed no increase as charge meets cost to Council
- DVLA Check - Electronic	5.50	0.17	6.00	
- DVLA Check	10.50	0.32	11.00	
<b>GENERAL LICENSING</b> <b>Licensing Act 2003</b>		<b>3.00%</b>		
- Annual Street Trading Consent - Food - Initial - per annum	1,418.00		1,418.00	For a number of licensing fees officers are not proposing an increase to maintain charge comparable to neighbouring providers
- Annual Street Trading Consent - Food - Renewal - per annum	1,301.00		1,301.00	
- Annual Street Trading Consent - Non Food - Initial - per annum	1,183.00		1,183.00	
- Annual Street Trading Consent - Non Food - Renewal - per annum	1,064.00		1,064.00	
- Animal Boarding - Vet fees / animal welfare visit costs if applicable charged at cost	225.00		225.00	

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
- Dog Breeding establishments - Vet fees / animal welfare visit costs if applicable charged at cost	225.00		225.00	
- Dangerous wild animals - Vet fees / animal welfare visit costs if applicable charged at cost	225.00		225.00	
- Pet Shops - Vet fees / animal welfare visit costs if applicable charged at cost	225.00		225.00	
- Riding Est. - Vet fees / animal welfare visit costs if applicable charged at cost	225.00		225.00	
- Sex Establishments	979.00		979.00	
- Zoo - Vet fees / animal welfare visit costs if applicable charged at cost	97.00	2.91	100.00	for payment purposes charge has been rounded to the nearest £
<b>Tattooing/ ear piercing/ electrolysis/ acupuncture</b>				
- Premises	125.00		125.00	
- Practitioners	82.00		82.00	
<b>Scrap Metal Dealers Act 2013</b>				
	290.00		290.00	For a number of licensing fees officers are not proposing an increase to maintain charge comparable to neighbouring providers
- Site Licence (New) Per Additional Site	150.00		150.00	
- Collectors Licence (New)	145.00		145.00	
- Site Licence (Renewal) Per Additional Site	150.00		150.00	
- Collectors Licence (Renewal)	95.00		95.00	
- Variation of Licence	65.00		65.00	
- Copy of Licence (if lost or stolen)	25.00		25.00	
<b><u>ENVIRONMENTAL HEALTH</u></b>				
<b>Dog Warden</b>				
Penalty* (statutory fee)	25.00		25.00	Statutory Charge - Legislation since 1992
Kennelling Fee - £12 per day or part day	12.00		12.00	
Admin charge	10.00		10.00	
Out of hours fee	30.00		30.00	
Repeat offenders fee	25.00		25.00	
*No charge for a first offence to those on income related means tested benefits				
<b>Other Environmental Health Fees</b>				
ISS Certs Condemned Food*	67.00		Full Cost Recovery	
Food Hygiene Basic Course fee	62.00		Full Cost Recovery	
<b><u>Gambling Fees 16-17</u></b>				
<b><u>Premises Licence Fees - Discretionary</u></b>				
<b>Bingo Premises</b>				
Application to vary	1,017.00		1,017.00	

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
Application to transfer	694.00		694.00	
New applications	2,029.50		2,029.50	
Annual fee	580.00		580.00	
Copy of licence	25.00		25.00	Statutory charge - cannot be above £25
Notification of change	50.00		50.00	Statutory charge - cannot be above £50
Reinstatement of licence	676.50		676.50	
Provisional statement	2,029.50		2,029.50	
<b>Adult Gaming Centre</b>				
Application to vary	870.00		870.00	
Application to transfer	694.00		694.00	
New applications	1,158.25		1,158.30	
Annual fee	580.00		580.00	
Copy of licence	25.00		25.00	Statutory charge - cannot be above £25
Notification of change	50.00		50.00	Statutory charge - cannot be above £50
Reinstatement of licence	676.50		676.50	
Provisional statement	1,158.25		1,158.30	
<b>Family Entertainment Centre</b>				
Application to vary	672.50		672.50	
Application to transfer	550.50		550.50	
New applications	1,158.25		1,158.30	
Annual fee	436.00		436.00	
Copy of licence	25.00		25.00	Statutory charge - cannot be above £25
Notification of change	50.00		50.00	Statutory charge - cannot be above £50
Reinstatement of licence	540.00		540.00	
Provisional statement	1,158.25		1,158.30	
<b>Betting Premises (Excluding Track)</b>				
Application to vary	870.00		870.00	
Application to transfer	694.00		694.00	
New applications	1,691.50		1,691.50	
Annual fee	348.50		348.50	
Copy of licence	25.00		25.00	Statutory charge - cannot be above £25
Notification of change	50.00		50.00	Statutory charge - cannot be above £50



SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
Reinstatement of licence	676.50		676.50	
Provisional statement	1,691.50		1,691.50	
<b>Track</b>				
Application to vary	724.00		724.00	
Application to transfer	550.50		550.50	
New applications	1,411.50		1,411.50	
Annual fee	580.00		580.00	
Copy of licence	25.00		25.00	Statutory charge - cannot be above £25
Notification of change	50.00		50.00	Statutory charge - cannot be above £50
Reinstatement of licence	540.00		540.00	
Provisional statement	1,411.50		1,411.50	
<b>Temporary use notices</b>				
New applications	275.00		275.00	
Copy of licence	26.70		26.70	
<b><u>Gambling Act Permit Fees - Statutory</u></b>				
<b><u>Licensed Premises Gaming Machine Permit</u></b>				
Grant	150.00		150.00	Statutory charges
Existing operator grant	100.00		100.00	
Variation	100.00		100.00	
Transfer	25.00		25.00	
Annual Fee	50.00		50.00	
Change of name	25.00		25.00	
Copy of Permit	15.00		15.00	
<b><u>Licensed Premises Automatic Notification Process</u></b>				
Grant	50.00		50.00	
<b><u>Club Gaming Permits</u></b>				
Grant	200.00		200.00	
Grant (Club Premises Certificate holder)	100.00		100.00	
Existing operator grant	100.00		100.00	
Variation	100.00		100.00	
Renewal	200.00		200.00	
Renewal (Club Premises Certificate holder)	100.00		100.00	
Annual Fee	50.00		50.00	

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
Change of name	100.00		100.00	
Copy of Permit	15.00		15.00	
<b><u>Club Machine Permits</u></b>				
Grant	200.00		200.00	
Grant (Club Premises Certificate holder)	100.00		100.00	
Existing operator grant	100.00		100.00	
Variation	100.00		100.00	
Renewal	200.00		200.00	
Renewal (Club Premises Certificate holder)	100.00		100.00	
Annual Fee	50.00		50.00	
Copy of Permit	15.00		15.00	
Change of Name	25.00		25.00	
Transfer of Permit	25.00		25.00	
<b><u>Family Entertainment Centre Gaming Machine Permit</u></b>				
Grant	300.00		300.00	
Existing operator grant	100.00		100.00	
Change of name	25.00		25.00	
Renewal	300.00		300.00	
Copy of Permit	15.00		15.00	
<b><u>Prize Gaming Permits</u></b>				
Grant	300.00		300.00	
Existing operator grant	100.00		100.00	
Change of name	25.00		25.00	
Renewal	300.00		300.00	
Copy of Permit	15.00		15.00	
Transitional Application Fee	100.00		100.00	
<b><u>Small Lottery Registration (set by legislation)</u></b>				
Grant	40.00		40.00	
Annual fee	20.00		20.00	
<b><u>Fee Licensing 2016/17- Statutory</u></b> <b><u>The fee for a Personal Licence is £37.00</u></b>				
<b><u>Premises Licence and Club Premises Certificate</u></b> <b>Non- Domestic rateable value of premises</b>				
BAND A	0 - 4,300		0 - 4,300	Statutory charges
BAND B	4,301 - 33,000		4,301 - 33,000	

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase £	Proposed charge from 2016 £	Comments
BAND C	33,001 - 87,000		33,001 - 87,000	
BAND D	87,001 - 125,000		87,001 - 125,000	
BAND E	125,001 and over		125,001 and over	
<b>New applications and variations</b>				
BAND A	100.00		100.00	
BAND B	190.00		190.00	
BAND C	315.00		315.00	
BAND D	450.00		450.00	
BAND E	635.00		635.00	
<b>Annual Fee</b>				
BAND A	70.00		70.00	
BAND B	180.00		180.00	
BAND C	295.00		295.00	
BAND D	320.00		320.00	
BAND E	350.00		350.00	
<p>Property not subject to non-domestic rates will fall into Band A. Properties, which have not yet been constructed will fall into band C.</p> <p>Those premises which fall into Band 'D' will be subject to two times the amount of fee payable as outlined above, whilst those premises which fall into Band 'E' will be subject to three times the amount of fee payable, <b>if they are used exclusively or primarily for the carrying on of the retail of alcohol for consumption on the premises</b>, i.e. large public houses.</p> <p><b>Large Events</b> An additional fee will be charged where the maximum number of persons exceeds 5000 at a licensable event. Please contact the Licensing Section for further details.</p> <p><b>Exemptions</b> Church Halls, Community Halls, Village Halls, or other similar building etc. are exempt from paying any fees for a premises licence authorising <b>ONLY</b> the provision of regulated entertainment. If the retail of alcohol is to be included in the Premises Licence, the full fee will be payable as outlined above.</p> <p>No fees are payable by an educational institution, such as a school or a college (whose pupils/students have not attained the age of 19) for a premises licence authorising <b>ONLY</b> the provision of regulated entertainment providing that is for and on behalf of the educational institution.</p>				

SERVICE CATEGORY	charge 1st April 2015 £	% increase/ £ increase	Proposed charge from 2016 £	Comments
Application for copy of licence or summary on theft, loss etc.	10.50		10.50	
Notification of change of name or address (holder of premises licence)	10.50		10.50	
Application to vary the Designated Premises Supervisor	23.00		23.00	
Application to transfer a premises licence	23.00		23.00	
Interim authority notice following death etc. of licence holder	23.00		23.00	
Right of freeholder etc to be notified of licensing matters	21.00		21.00	
Application for making of a provisional statement	315.00		315.00	
Application for copy of certificate or summary on theft, loss etc.	10.50		10.50	
Notification of change of name or alteration of club rules	10.50		10.50	
Change of relevant registered address of club	10.50		10.50	
Temporary Event Notices	21.00		21.00	
Application for copy of licence on theft, loss etc. of temporary event notice	10.50		10.50	
Application for copy of licence on theft, loss etc. of personal licence	10.50		10.50	
Notification of change of name or address (Personal Licence)	10.50		10.50	
Notice of interest in any premises	21.00		21.00	
Minor variation application	89.00		89.00	
<p>Should you need assistance in determining which level of fee you are required to pay, please contact the Licensing Section on (01527) 881473 or (01527) 881626. Alternatively email - <a href="mailto:licensing@bromsgrove.gov.uk">licensing@bromsgrove.gov.uk</a></p> <p>In all cases, cheques must be made payable to 'Bromsgrove District Council'</p>				